

## **TAKE FLIGHT TEACHER EXPECTATIONS**

Take Flight seeks to partner with teachers who are engaged and enthusiastic to have us in their classroom. While we will make every effort to respect your time and energy, there are necessary requirements that need to be fulfilled to ensure a successful program. Please carefully read over these expectations to determine whether this partnership is a good fit for you and your classroom.

### **SAY YES & PARTICIPATE**

Building ensemble and creating a healthy classroom community are core values of Take Flight's programming. You are an integral part of that ensemble and community and your active participation makes a huge difference in the success of the residency. Take Flight seeks to partner with teachers who enthusiastically embrace the activities led by teaching artists, help to model and lead exercises and work to integrate Take Flight into your daily routine. If you say yes and participate, your students will too.

### **CLASSROOM PREP**

We ask that you provide name tags to be worn each session by all students as well as create an open space in their classroom before the artists arrive to teach each day. Also, please take a moment to inform us about any specific issues in your classroom that day so that we can have a productive session.

### **PLANNING & CHECK INS**

You'll have at least one to two initial in-person planning meetings with Take Flight prior to the start of the residency. These meetings are mandatory. We will confirm the residency calendar and deadlines at this time, as well as review rubric, assessment tools and address any other residency needs. If any classes need to be changed once the residency is in progress, it is the teacher's responsibility to communicate directly to the teaching artists, and vice versa. In addition to the planning meeting, you will have a check-in meeting with your artist half-way through the residency. This date should be set between the artists and teachers at the planning meeting.

### **KEEP GOOD COMMUNICATION WITH RAVEN STAFF & ARTISTS**

We like to keep an open line of communication with our Take Flight schools, and will be touching in occasionally with teachers throughout the course of the residency to make sure everything is running smoothly. In turn, we encourage you to contact the artists or Education Director to share any comments or challenges you are having and we will do our best to help resolve them.

### **COMPLETE NECESSARY ASSESSMENTS & REFLECTIONS**

We ask that you work with the Education Director to best determine what assessment tools will be utilized in the classroom for the residency. It is your responsibility to complete and submit all student/teacher assessments and reflections by the set deadline.

### **COMMUNICATION WITH PARENTS**

It is important that you help us communicate with parents about Raven programming and any needs of the residency.

### **SCHOLARSHIP RECOMMENDATIONS**

Each year, Take Flight gives out over \$10,000 in scholarships to our classes and camps. At the close of each residency, we ask that you help Raven staff to identify students who would benefit from on-going arts programming with our classes and camps and that you work with students/parents to make sure scholarship applications are completed and turned into Raven.

### **BE AN ACTIVE PARTNER IN FUNDING OPPORTUNITIES**

A majority of our partnerships are partially or fully funded and we give priority to schools in our community that are in need. We ask all teachers/schools to work with us on pursuing funding opportunities to help support the program. Whether it is parent fundraiser or partnering on a grant application, your efforts are both appreciated and necessary.

### **ADVOCATE FOR TAKE FLIGHT**

We believe in creating long-term partnerships with teachers, students, parents and schools. We ask that you be an advocate and help Raven's Take Flight Education program become an important part of your school's culture and community. Help us to connect, and stay connected.